

Paging Group - information and programming

Last Modified on 10/03/2022 3:48 pm EDT

Licensing:

This feature requires 1 license per defined Paging Group.

Overview:

Extensions can be grouped into paging groups (or “zones”) to receive announcements via paging. When a page is sent to a paging group, all members of the group receive it. Extensions that not assigned as a member to *any* paging group will not receive pages.

Paging groups 01-99 can be paged individually. Sending a page to paging zone 00 sends the page to *all* of the other zones sequentially (01-99).

A paging group includes:

- Members, who hear pages sent to the group.
 - Maximum of 128 members per group.
- Senders, who can send pages to the group.

Viewing / configuring paging groups

1. Expand Call Manager > Group Settings and click Paging Group.
2. Select All Sites, or select a specific [site](#) to see only those paging groups.

Paging Group

Site

Paging Group List (11 Licenses)					
	Site	Group Name	Member Count	Sender Count	Update Time
1	<input type="checkbox"/> Vertical Lab	group 01	2	1	2018-01-24 12:37:53

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[Add](#) [Modify](#) [Delete](#)

Add paging group

1. Click Add.

Paging Group

Site All Sites

Paging Group List (11 Licenses)

Add Modify Delete

Site * Vertical Lab

Index * --- Please select ---

Group Name *

Member Site

Member Site

01

02

03

04

05

06

07

08

09

10

2. Select the Site.
3. Select an unused Index number (01-99) for the group.
4. Enter a Name for the new paging group.
5. To add members to the group, select the Members tab and then click Change.

Member Sender

Member

<input type="checkbox"/>	Site Name.	Name
<input type="checkbox"/>		

No records to view

Available

<input type="checkbox"/>	Site Name.	Name
1 <input type="checkbox"/>	Vertical Lab	POC/DC Joti/Scott (26600)
2 <input type="checkbox"/>	Vertical Lab	POC/DC Joti (26601)
3 <input type="checkbox"/>	Vertical Lab	Josh LIP9020 (26603)
4 <input type="checkbox"/>	Vertical Lab	Josh LIP9030 (26605)
5 <input type="checkbox"/>	Vertical Lab	Josh LIP9010 (26607)

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Change

Save Cancel

6. Select members from the Available list, then click the < arrow to move them to the Member list.
7. To add senders to the group, select the Sender tab and then click Change.

Member **Sender**

Sender

<input type="checkbox"/>	Site Name.	Name	All Group
No records to view			

Change

Available

	<input type="checkbox"/>	Site Name.	Name
1	<input type="checkbox"/>	Vertical Lab	POC/DC Joti/Scott (26600)
2	<input type="checkbox"/>	Vertical Lab	POC/DC Joti (26601)
3	<input type="checkbox"/>	Vertical Lab	Josh LIP9020 (26603)
4	<input type="checkbox"/>	Vertical Lab	Josh LIP9030 (26605)
5	<input type="checkbox"/>	Vertical Lab	Josh LIP9010 (26607)

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Save **Cancel**

8. Select senders from the Available list, then click the < arrow to move them to the Sender list.

Member **Sender**

Sender

	<input type="checkbox"/>	Site Name.	Name	All Group
1	<input type="checkbox"/>	Main	27790 (27790)	<input checked="" type="checkbox"/>

NOTE: An individual user cannot be manually assigned as a Sender to more than one Paging Group. You can however enable the 'All Group' checkbox as shown in the screenshot above. This will automatically add that user as a Sender to ALL defined Paging Groups. At this time there is not a method to add a user as a Sender to more than one; but less than all defined Paging Groups.

9. Click Save when all changes are complete.