

Company Directory (User Portal)

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You company directory offers a variety of ways to make a call:

- [Group speed dials](#) that can be used by all of the members in a group. ([Station speed dials that you create yourself](#) are not available in the iPECS User Portal---use your phone instead.)
- A dial-by-name directory list of all iPECS extensions.

View company directory

1. In your browser, go to the [iPECS Cloud User Portal](#) and log in.
2. Expand Company and click Company Directory. Click on a row to view details for a user.

Company Directory

[Group Speed Dial Summary](#)

Directory List									
<input type="checkbox"/>	First Name	Last Name	Work	Mobile	Other	Company	Department	E-mail	Group Speed Dial
11	<input type="checkbox"/>	Darryl	McClure	27716		914708855617	Vertical Commun Solution Enginee	dmcclure@vertic	
12	<input type="checkbox"/>	Eric	Caughenbaugh	27717		916143009897	Vertical Commun Solution Enginee	ecaughenbaugh@	
13	<input type="checkbox"/>	Carl	Fulli	27718		914087216142	Vertical Commun Solution Enginee	cfulli@vertical.co	
14	<input type="checkbox"/>	Darrell	VanWagner	27719		914708855216	Vertical Commun Solution Enginee	dvanwagner@ver	
15	<input type="checkbox"/>	Rich	Simons	27720		914087216143	Vertical Commun Solution Enginee	rsimons@vertical	
16	<input type="checkbox"/>	Susan	St.Maurice	27737		914012092907	Vertical Commun Documentation	sstmaurice@verti	
17	<input type="checkbox"/>	Joti	Patel	27700				jpatel@vertical.cc	
18	<input type="checkbox"/>	Josh	Seefeldt	27721				jseefeldt@vertica	

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[List Download](#)

Make a call

Click the phone icon next to any of the phone numbers listed for the user (Work, Mobile, Other).





Search directory

You can use a variety of fields to search for entries :

Company Directory

Department

- First Name
- Last Name
- Work
- Mobile
- Other
- Company
- Department**
- Group Speed Dial

Last Name	Work	M
Butler	 27708	
Hinton	 27735	
Ward	 27736	
Larson	 27709	

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Download directory

Click List Download to download an Excel file containing the directory entries.