

Group Speed Dial (User Portal)

Last Modified on 01/26/2018 11:54 am EST

Group speed dials can be used by all of the members in a group.

Group speed dial summary

1. In your browser, go to the [iPECS Cloud User Portal](#) and log in.
2. Expand Company and click Company Directory.

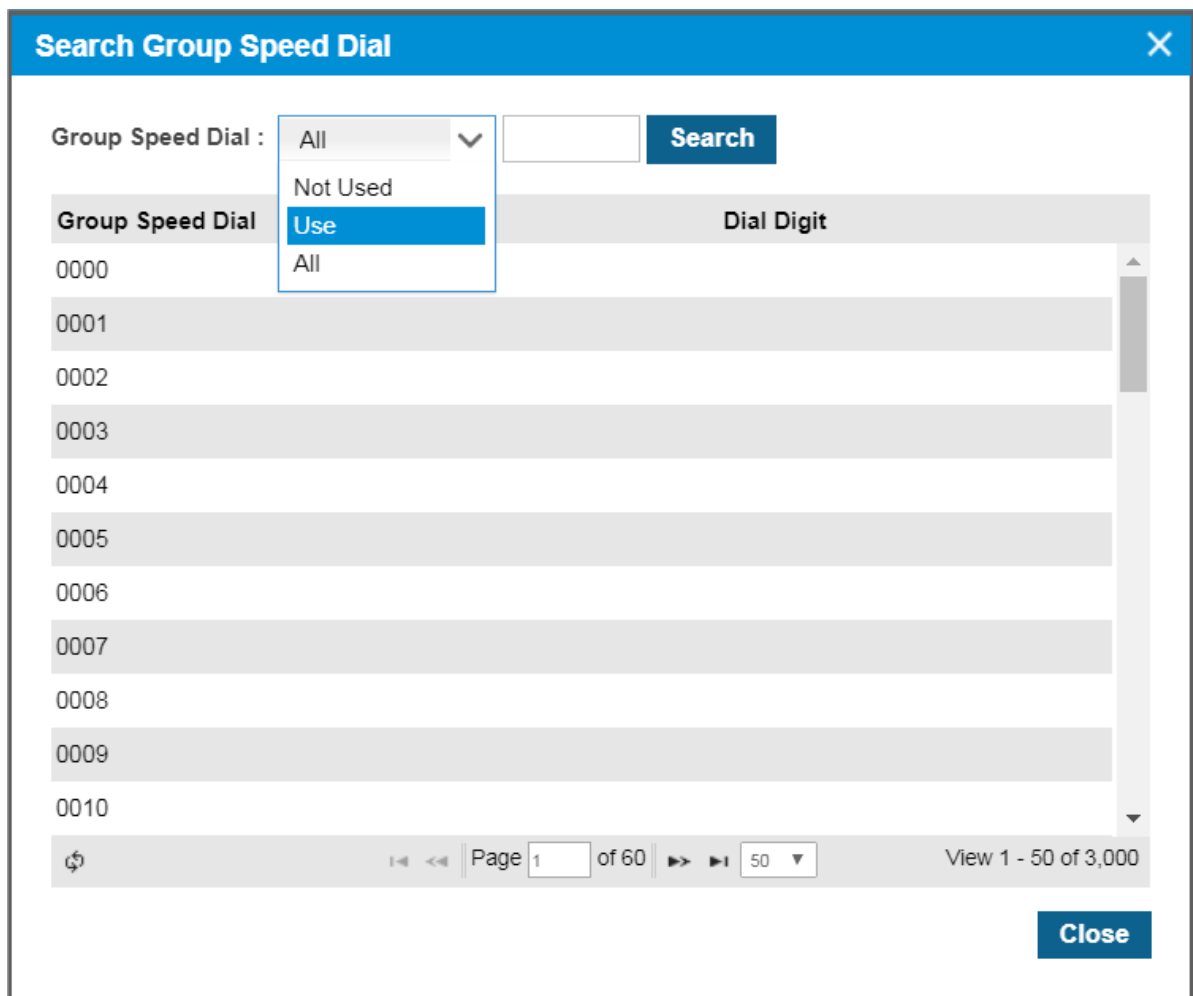
Company Directory

First Name

Directory List									
<input type="checkbox"/>	First Name	Last Name	Work	Mobile	Other	Company	Department	E-mail	Group Speed Dial
11	<input type="checkbox"/>	Darryl	McClure	27716		Vertical Commun Solution Enginee		dmcclore@vertic:	
12	<input type="checkbox"/>	Eric	Caughenbaugh	27717		Vertical Commun Solution Enginee		ecaughenbaugh@	
13	<input type="checkbox"/>	Carl	Fulli	27718		Vertical Commun Solution Enginee		cfulli@vertical.co	
14	<input type="checkbox"/>	Darrell	VanWagner	27719		Vertical Commun Solution Enginee		dvanwagner@ver	
15	<input type="checkbox"/>	Rich	Simons	27720		Vertical Commun Solution Enginee		rsimons@vertical	
16	<input type="checkbox"/>	Susan	St.Maurice	27737		Vertical Commun Documentation		sstmaurice@verti	
17	<input type="checkbox"/>	Joti	Patel	27700				jpatel@vertical.cc	
18	<input type="checkbox"/>	Josh	Seefeldt	27721				jseefeldt@vertica	

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3. Click Group Speed Dial Summary. To filter the list, select All, Not Used, or Use and then click Search.



Make a group speed dial call

- In the Group Speed Dial Summary, click the phone icon for a speed dial to dial the number.

Search group speed dials

Enter a value and click Search to locate a specific entry in the Group Speed Dial Summary, for example "Boston Sales" to identify the speed dial for that location, or "1200" to identify what that speed dial is used for.

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